

## TOWN OF LIMA

### PERMIT CHECKLIST

\_\_\_1.) Contact County Planner if any Construction is to be done outside of existing home footprint.  
Once this has been done the County will notify you and then proceed with the remaining forms. County  
Planning Office (920) 459-3060

\_\_\_2.) Wisconsin Uniform Building Permit Application & Cautionary Statement

\_\_\_3.) Electrical Permit Application

\_\_\_4.) Plumbing Permit Application

\_\_\_5.) HVAC Permit Application

\_\_\_6.) Driveway Permit Application

\_\_\_7.) Erosion Control Plan

\_\_\_8.) Energy Calculations (obtained thru Heating Contractor or at a Lumberyard)

\_\_\_9.) Two sets of Plans and a Certified Survey

\_\_\_10.) Wisconsin UDC On-line Application (New Home Construction) -  
<http://verification.dsps.wi.gov/buildingpermit/application/directions.aspx>

\_\_\_11.) Contact Sanitary District (if applicable) for sewer hook-up/permit requirements

\_\_\_12.) Occupancy Permit Application

The permit fee will be calculated based on the estimated cost of project, and after receiving all  
completed **project relevant forms. Checks are to be made payable to the 'Town of Lima'** and mailed to  
the Town Building Permit/Inspector at address below. **Projects are not to begin until a Permit is issued.**

Additions and alterations will be inspected by Michael Larsen (920)627-1725

Construction of New Homes will be inspected by Jack Van Der Weele (920)946-7844

Year Home was built \_\_\_\_\_

Owner \_\_\_\_\_

Address \_\_\_\_\_

City, Zip Code \_\_\_\_\_

Sign & Date \_\_\_\_\_

**PLEASE RETURN THIS AND ALL OTHER APPLICABLE FORMS TO:** [inspectortownlima@gmail.com](mailto:inspectortownlima@gmail.com)

Or mail to: Michael Larsen - W3284 Stardust Lane - Sheboygan Falls, WI 53085